

IBBAS EXHIBITION RULES OF ENTRY

Exhibitors

- All exhibitors are required to be current members of IBBAS.
- Members agree to read and comply with all IBBAS Rules as set out in this document.
- IBBAS reserves the right to refuse membership and exhibitors.

Exhibition

- Held in Holy Trinity Church, Church Lane, Blythburgh, Halesworth IP19 9LP
- DATES: August 22 through to August 26 (Bank Holiday), a 5-day show. (PV Wednesday evening).
- Members are asked to give time between Tuesday morning and following Tuesday lunchtime to help ***set up, run the show and clear up afterwards. Or to offer help in some other way. This is a requirement of exhibiting. (See Application pack)***
- DELIVERY of work to Holy Trinity is Wednesday 21 August, time to be confirmed.
- COLLECTION of unsold work is Monday 26 August: ***5-6pm from the church. (No earlier).***
- STEWARDING and other help. Please state your availability on the Application Form.
- PUBLICITY. Artists will be sent posters, and are asked to use their contact groups and lists to help with publicity.
- INSURANCE. IBBAS has Public Liability Insurance. If the artist wishes to insure their work, please note that the church is locked overnight, but there is no alarm system.
- FEES. See downloadable Application Form on 'APPLY' page of www.ibbas.co.uk
- COMMISSION is 25% on all work except greetings cards. It is expected that all post-exhibition enquiries regarding the sale of a work *seen during the exhibition* be passed directly back to IBBAS to negotiate the sale.
- IBBAS reserves the right to not hang work which does not meet our requirements, including presentation in clean, undamaged frames, strung according to "Framing and Presentation" below.

Artworks 1- Standards.

- Must be your own original work. Up to 5 hung pieces per artist depending on size. Any prints submitted must be original prints and clearly identified e.g. 1/50. *Giclee prints are not accepted.*
- Must reflect the inspirational link to Becker's work that you describe in your Artist's Statement.
- Hung pieces must not exceed 100cm in width or height. It may be wise to submit smaller pieces if one piece is 100cm. We may not have room for 5 large pieces per artist. Artists wishing to submit 3D pieces should discuss presentation and safety aspects with IBBAS before submission.
- All work must comply with the standards of framing and presentation as detailed later in this document. We do reject work where presentation does not meet our standards.

Artworks 2 - Details of what you may submit.

- Can be in any 2D medium including photography.
- Hung pieces must not exceed 100cm in width or height. It may be wise to submit smaller pieces if one piece is 100cm. We may not have room for 5 large pieces per artist.
- Artists wishing to submit 3D pieces should discuss presentation and safety aspects with IBBAS before submission.
- **Up to 5** hung works.** Note maximum size 100cm x 100cm.
- **Up to 5** browser artworks.**
- **Up to 20 cards, all the same price to nearest 50p, and no '5 for 3' type deals.**

** Team members occasionally submit extra work in reserve

Framing and presentation of work.

- FRAMES must be well made, clean and undamaged. Frames with marks, stains, chips, visible nails or other features which might cause problems will be rejected.
- BACKING BOARDS of framed work must be clean and sealed securely by artist's gummed paper tape.
- Use D rings and a *taut*, appropriate cord, not household string etc. please.
- UNFRAMED WORK will only be accepted in clean, undamaged mounts protected by neat backing hardboard or sturdy card, and *tidily presented in clear, clean cellophane*. No plastic bags.
- GREETINGS CARDS must be supplied with envelopes, and each in a clear cellophane bag. Your cards must be the all same price *to the nearest 50p*. If you want to sell packs of cards, the same pricing applies. BUT only supply either single cards or packs.

Labelling

- EACH HUNG PIECE: One white label *firmly attached to back* stating ***your name, the title, medium and price. SECOND LABEL*** (for hanging purposes): Same info' written on a luggage label attached to one D ring by a string which lets this label hang down below the base of the frame.
- UNFRAMED: A large white label securely and neatly stuck on the back with ***your name, the title, medium and price.***
- CARDS: Small label on each card or pack: your ***name and the price (all same price please).***

Miscellaneous

- Entering the MIKE HOLTOM AWARD. Details are on the website page devoted to this award, and repeated in the Application Pack downloadable from same page 'APPLY.'
- We have a debit/credit card payment facility at the exhibition.
- We aim to pay artists within one month of the end of the show.

Questions? Please email ibbartsociety@gmail.com