

## Exhibitors

- All exhibitors are required to be current members of IBBAS.
- Members agree to read and comply with all IBBAS Rules as set out in this document.
- IBBAS reserves the right to refuse membership and exhibitors.

## Exhibition

- Held in St. Peter's Church, Wenhaston, Suffolk IP19 9EG
- DATES: Please see website [www.ibbas.co.uk](http://www.ibbas.co.uk) Currently we run a 3 day show: Friday, Saturday and Sunday
- Members are asked to give time between Wednesday and Monday lunchtime to help **set up, run the show and clear up afterwards. Or to offer help in some other way.**
- DELIVERY of work is Thursday before the exhibition **at St. Peter's. Time tbc by email.**
- COLLECTION of unsold work is Sunday **5-6pm from the church. (No earlier)**
- STEWARDING and other help. We will be in touch by email about your availability.
- PUBLICITY. Artists are asked to use their contact groups and lists to help with this.
- INSURANCE. IBBAS has Public Liability Insurance. If artists wish to insure their work, please note that the church is locked overnight, but there is no alarm system.
- FEES. See downloadable form on [www.ibbas.co.uk](http://www.ibbas.co.uk)
- COMMISSION is 25% on hung and unframed work.
- IBBAS reserves the right to refuse to hang work which does not meet our framing and presentation requirements.

## Artworks I- Standards.

- Must be your own original work. Any prints submitted must be original prints and clearly identified e.g. 1/50. *Giclee prints are not accepted.*
- Must reflect the inspirational link to Becker's work that you describe in your Artist's Statement.
- Can be in any 2D medium including photography.
- Any piece must not exceed 100cm in width or height. It may be wise to submit 2 smaller pieces if one piece is 100cm. We may not have room for 3 large pieces per artist.

## Artworks 2 - Details of what you may submit.

- **Up to 3\*\* hung works.** (If very small, there may be room for more) Note Max. size above.
- **Up to 5\*\* browser artworks.**
- **Up to 20 cards.**

\*\* Please note: to reflect the work of committee members, and those carrying out special tasks for us, they may submit extra reserve hung and unframed work.

## Framing and presentation of work.

- FRAMES must be well made, clean and undamaged. Frames with marks, stains, chips, visible nails will be rejected.
- BACKING BOARDS of framed work must be clean and sealed securely by artist's gummed paper tape.
- Use D rings and a **taut**, appropriate cord, not household string etc. please.
- UNFRAMED WORK will only be accepted in clean, undamaged mounts protected by neat backing hardboard or sturdy card, and tidily presented in clear, clean cellophane. No plastic bags.
- GREETINGS CARDS must be supplied with envelopes, and each in a clear cellophane bag. Your cards must be the same price and **to the nearest 50p**. If you want to sell packs of cards, the same pricing applies. BUT only supply either single cards or packs.

## Labelling

- EACH HUNG PIECE : One white label *firmly attached to back* stating **your name, the title, medium and price. SECOND LABEL** (for hanging purposes): Same info' written on a luggage label which is attached to one D ring by a string which lets this label hang down below the base of the frame. Hangers need to be able to see this label when the work is in place.
- UNFRAMED: A large white label securely and neatly stuck on the back with **your name, the title, medium and price.**
- CARDS: Small label on each card or pack: your **name and the price (all same price please).**

## Miscellaneous

- CV If you'd like a CV on display please bring a printed document on delivery day.
- Your artist statement (re. how Becker's work inspires or influences yours) will be printed out and displayed with your hung work, and will also be uploaded to your page on our website.
- Website: [www.ibbas.co.uk](http://www.ibbas.co.uk) We will begin updating the site for each show soon after the closing date, upon receipt of a high resolution image from each exhibitor.
- When we receive your Form and payment we will be in touch by email to advise on sending images for the site.
- We have a debit/credit card payment facility at the exhibition.
- We aim to pay artists within one month of the end of the show.

Questions? Please email [ibbartsociety@gmail.com](mailto:ibbartsociety@gmail.com)